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To: uemo@dada.it  
Date: Thu, 2 Mar 2000 11:31:16 +0100  
Subject: Working methods of UEMO

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Dear Dr. Cricelli,

may we ask whether you will put our suggestion for a changed working method to the delegations in Florence? As we recall, you and the UK delegation were quite interested in this proposal which could perhaps be helpful for the working groups.

With best wishes from the German delegation

Merte Bosch

----- Weitergeleitet von Merte Bosch/HARTMANNBUND/DE am  
02.03.2000 11:53 -----

Merte Bosch  
27.05.99 09:56

An: estero@fnomceo.it  
Kopie:

Thema:

Dear Dr. Cricelli,

the German UEMO delegation would like to make some suggestions as to the working method of UEMO.

#### 1. UEMO working groups

As we all know, it is difficult to develop the wording of a consistent paper on any subject in a group of more than two or three persons. The ideas must circulate, but the actual work has to be done by a very small group. Many may fear that a very small group cannot embrace all facets of a problem and that therefore participation of nearly all delegations is essential. We think, that papers developed by a small working group has to be sent (via E-Mail) to all delegations well ahead of a plenum meeting with a deadline for comment and that these comments should be integrated as far as possible in a final draft which has to be submitted again well ahead of the plenary meeting to the plenum for deliberation, small changes and vote. If an agreement is not reached in the plenary session, the text goes back to the working group for review. This way, everybody has an eye and a vote on every subject on the basis of a final draft.

The difference of this suggestion to the existing procedure is, that the working groups should not meet before the plenum, since these meetings cannot lead to a written draft, translated, seen and thought over by all delegations. We rather recommend to have the working groups meet after the plenum, either to discuss a new subject which the plenum has asked them to study or to work again on a draft which the plenum could not totally accept. Then, there would be time for the group to produce a paper, send it round to all delegations for comment and produce a final draft well before the next plenum. The members of the working group should communicate between the meetings by telephone-conferencing and E-Mail. This would mean

that the plenum meets one and a half day in the future and a half day would be reserved afterwards for the working groups.

And else, we are not happy with the hierarchy of the existing working groups. Why have most groups to report to the group of general medical

services? We think, that all groups should report only to the plenum and that each group should have its own task. This would facilitate the task of the working group "general medical services" because their time would not be taken away by reports from other groups which they are not entitled to change.

## 2. UEMO Documentation center

The cheapest way for a documentation center would be to use the Internet for this purpose. If UEMO starts its own web site, it would be the ideal way to store and publish at the same time useful information. We would have to set up an intern regulation for the structure of the web-site, who is responsible for what type of information and the corresponding up-dates, what languages may be used and so forth.

National legislation and regulations may perhaps be presented for the beginning in the original language, since a migrating doctor will have to be able to read the language of the country he is interested in. Doctors with no access to the internet can then be served by every member organisation by prints out of our UEMO Internet Web Site.

May we please ask you to send these proposals round to all member delegations.

With best regards

German UEMO delegation